



NON-PUBLIC SCHOOL TRANSPORTATION REIMBURSEMENT PARENT INSTRUCTION & QUALIFICATION INFORMATION

If your child is transported to and from a non-public school at your expense and is eligible for reimbursement, you may, through your school of attendance, request reimbursement for transportation to the boundary of district residence. Minnesota State Law specifies that students who attend non-public schools are due transportation services or reimbursement to the district boundary. **Pre-Kindergarten students do NOT qualify for reimbursement.**

TO BE ELIGIBLE FOR REIMBURSEMENT

- A. Student must live more than 1 mile (elementary) and over 2 miles (secondary) walking distance from school.
- B. When transportation is not offered by the student's school district of residence.
- C. Student must be a resident of the district from which reimbursement is claimed.
- D. Student has attended non-public school more than 20 days and not attended the district school more than 20 days during the same school year.
- E. Parent has submitted a signed request to the non-public school at the beginning of the year, no later than 30 days after the beginning of school. The Google Form qualifies for this.
- F. Transportation will either be arranged by the non-public school or by the parent. If the parent is providing the transportation, it will be the responsibility of the parent to assure that the student is transported safely with adequate insurance kept in force, a qualified licensed driver and a vehicle in safe operating condition.

If your child or children are eligible according to the specifications listed above, please complete the Transportation Reimbursement Google Form for Providence Academy. After your request has been received by Providence Academy, and your annual attendance is calculated, reimbursement from the district will be processed.