

Student-Teacher-Family Communication

Via Technology Quick Reference Guide

Four methods of family communication:

- 1. Student GOPA emails**
- 2. NetClassroom**
- 3. Moodle**
- 4. MS News**

GOPA E-Mail Accounts

What is a gopa email account?

Each student has an e-mail account from the school. The account is the property of Providence Academy (PA) and PA has the right to access any and all information associated with the account at any time. Students, parents, and teachers agree to follow the PA Technology Acceptable Use policy when using these e-mail accounts.

What is my gopa email account used for?

The email account will be used to communicate announcements and information from the school, as well as way to communicate more directly with individual teachers. Students and their parents are jointly responsible for the GOPA e-mail account. PA expects students to share their GOPA e-mail password with their parents, and invites parents to view the daily MS announcements on via the GOPA e-mail account.

What is the username/email address?

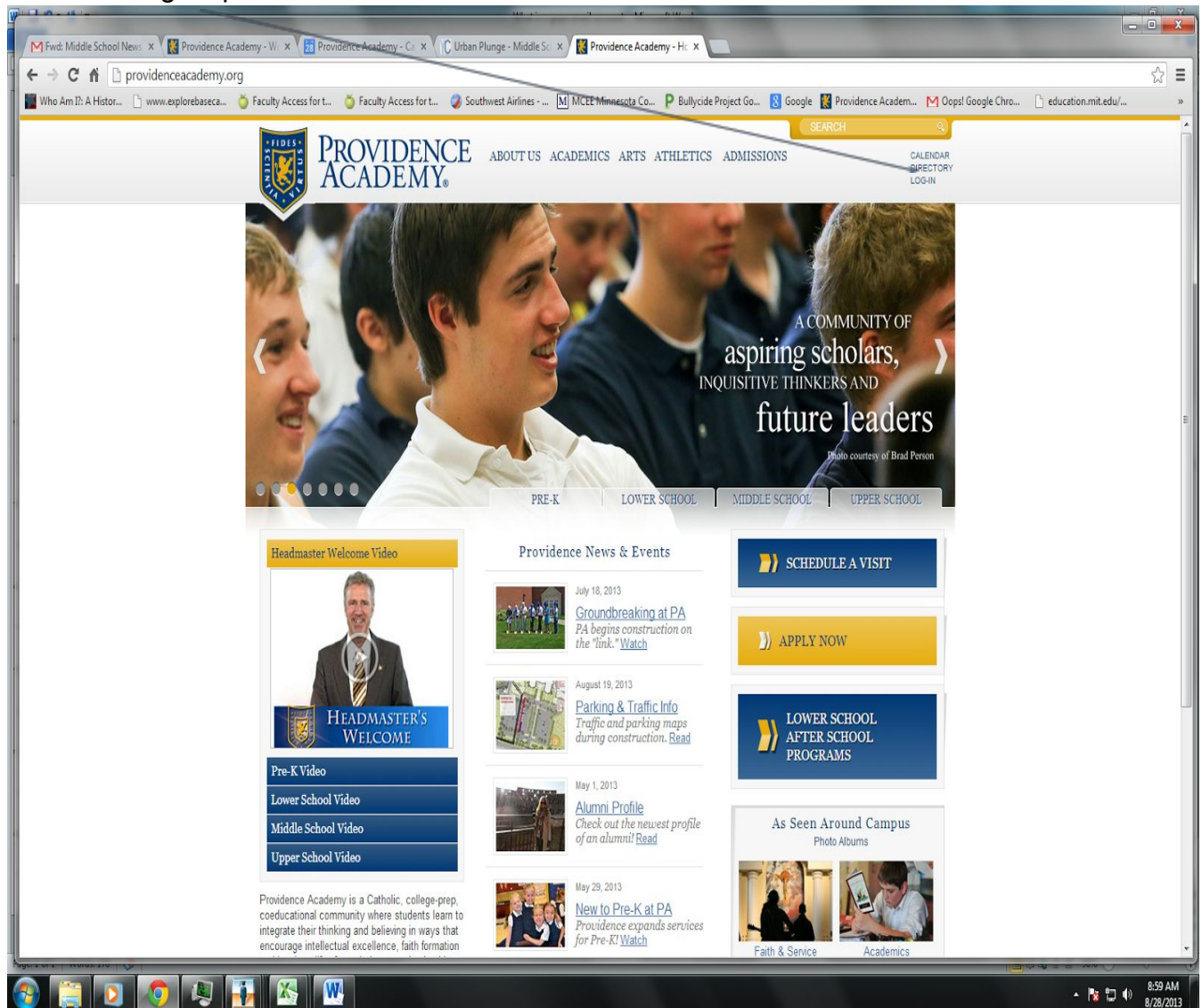
Gopa email accounts are "firstname.lastname@gopalions.org".
Default password is: Prov2015

This password is a universal, generic password used temporarily. It should be changed the first time you access the account. Change the password using the account settings options.

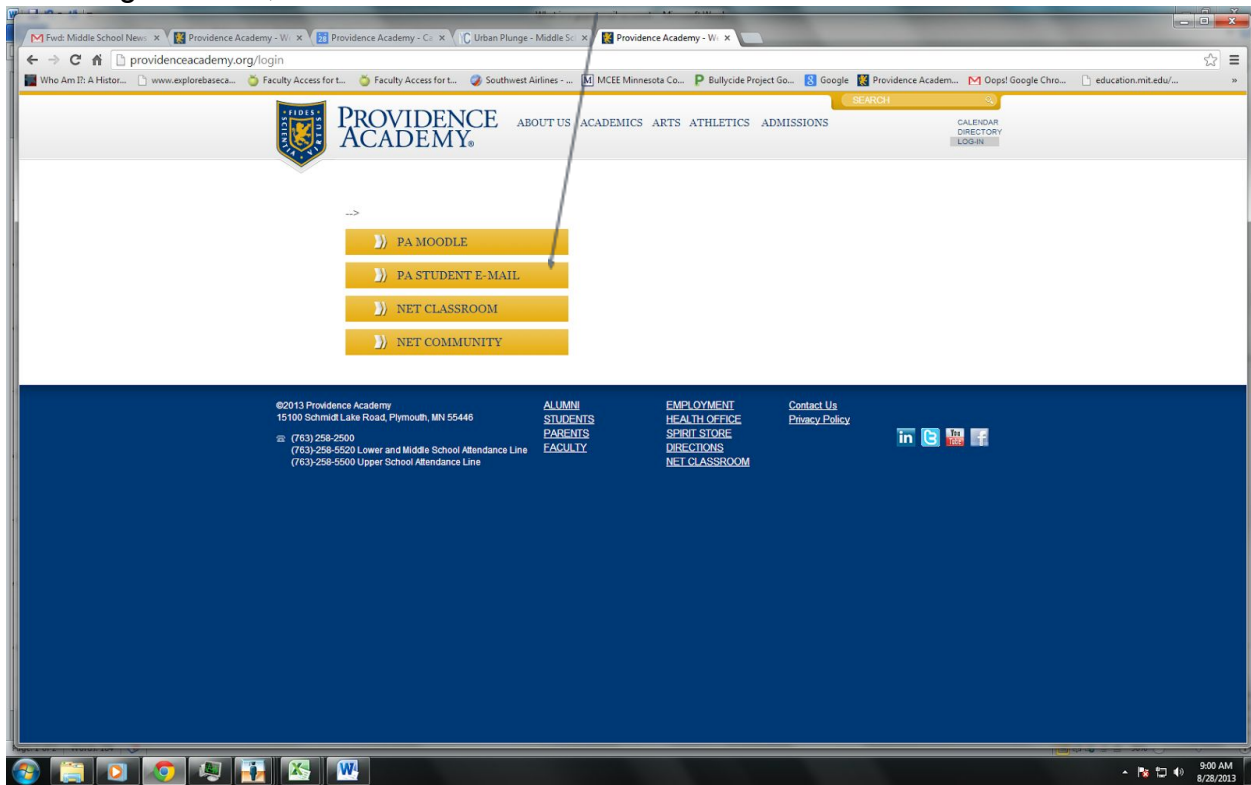
How do I get to my gopa email?

Go to Providence Academy's webpage at www.providenceacademy.org

Select the login option



At the login screen, select the PA Student E-Mail button



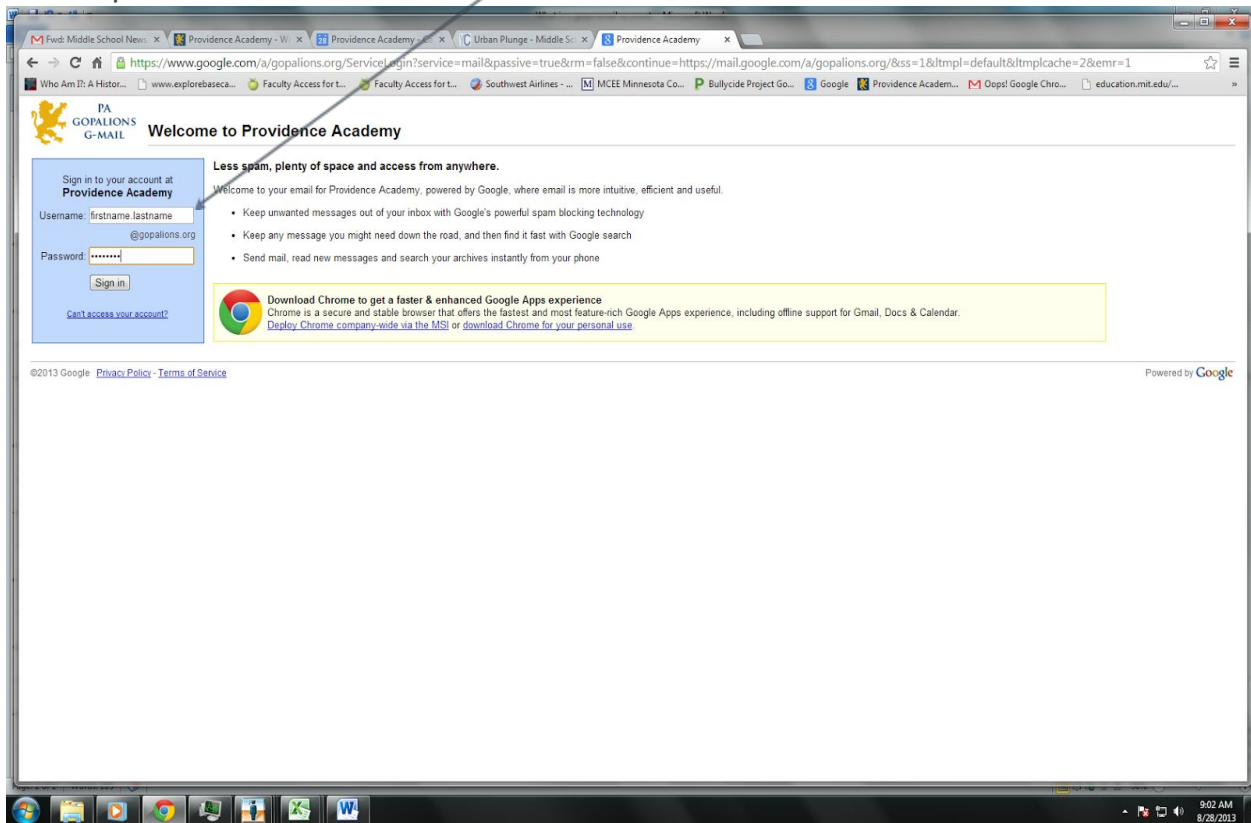
At the PA GOPALIONS G-MAIL account page, enter your user name and password.

What is the username/email address?

Gopa email accounts are firstname.lastname@gopallions.org

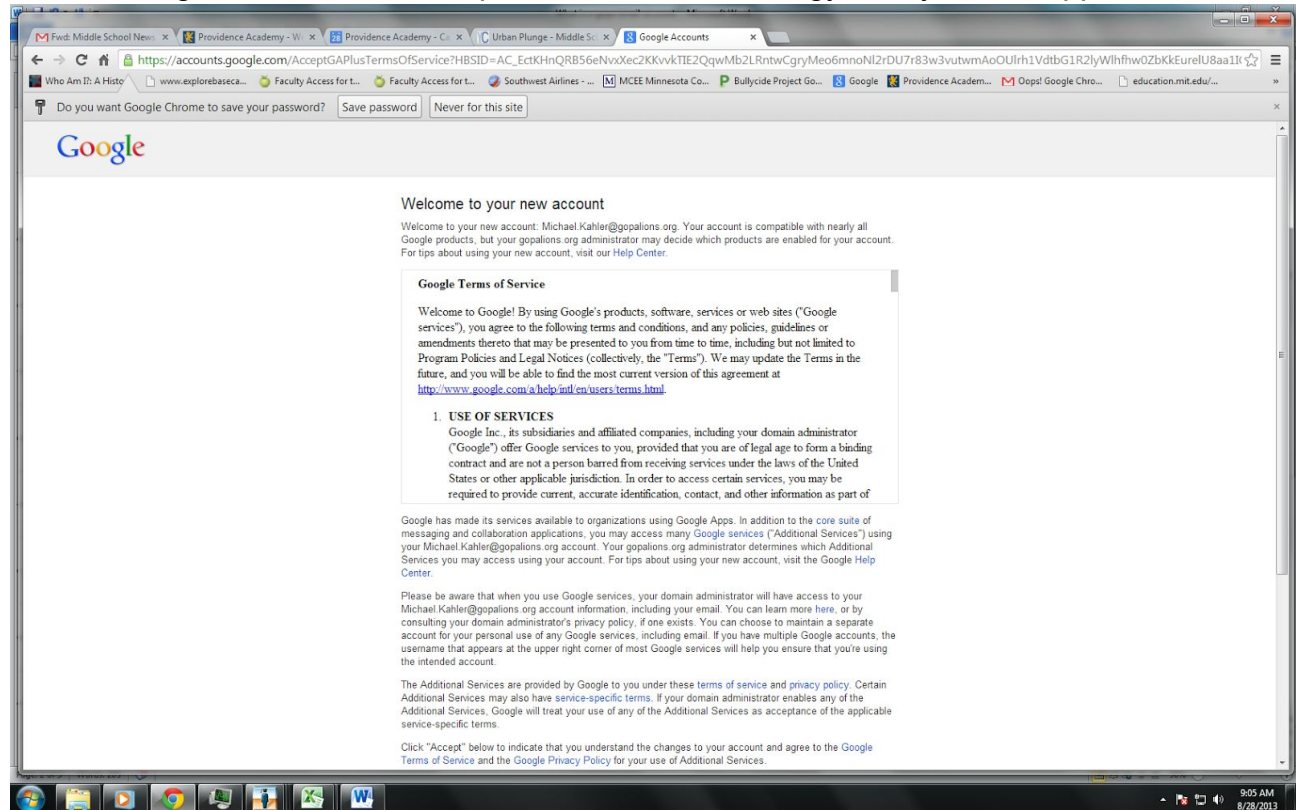
For example: todd.flanders@providenceacademy.org

Default password is: Prov2015



Your email address will be firstname.lastname@gopallions.org

Once you login to your email account, you will see a terms of agreement screen. These are the Google terms. PA's Acceptable Use of Technology Policy is also applicable.

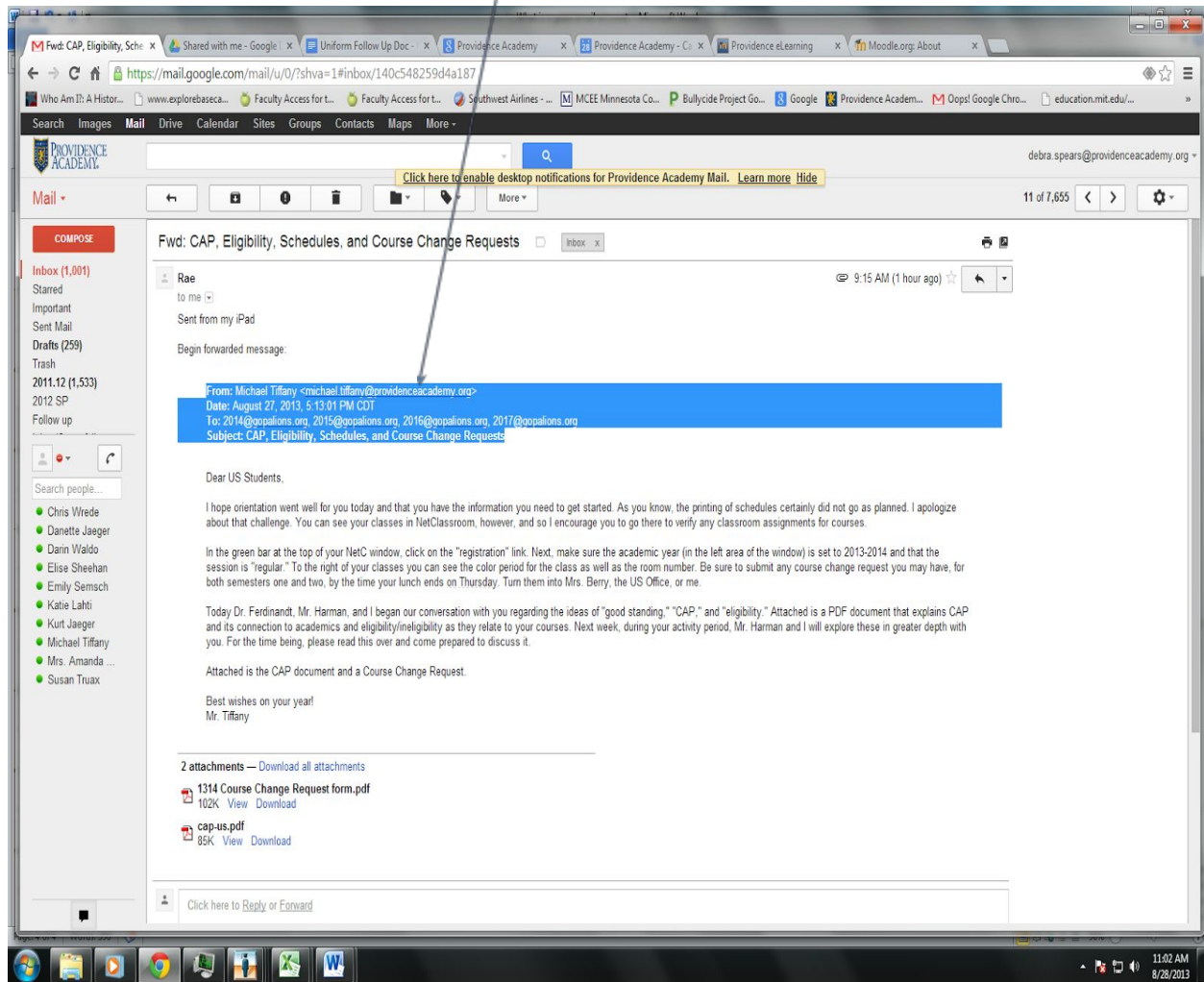


Is the PA Acceptable Use of Technology Policy applicable for my gopa email account?

Yes! Your gopa email account is issued and owned by PA. It is to be used for school purposes only and the content of the emails may be viewed by PA at any time.

When I receive an email to my gopa account what will it look like?

It will appear in your gmail INBOX just as any email. It will indicate what teacher the email is from in the "From" line.



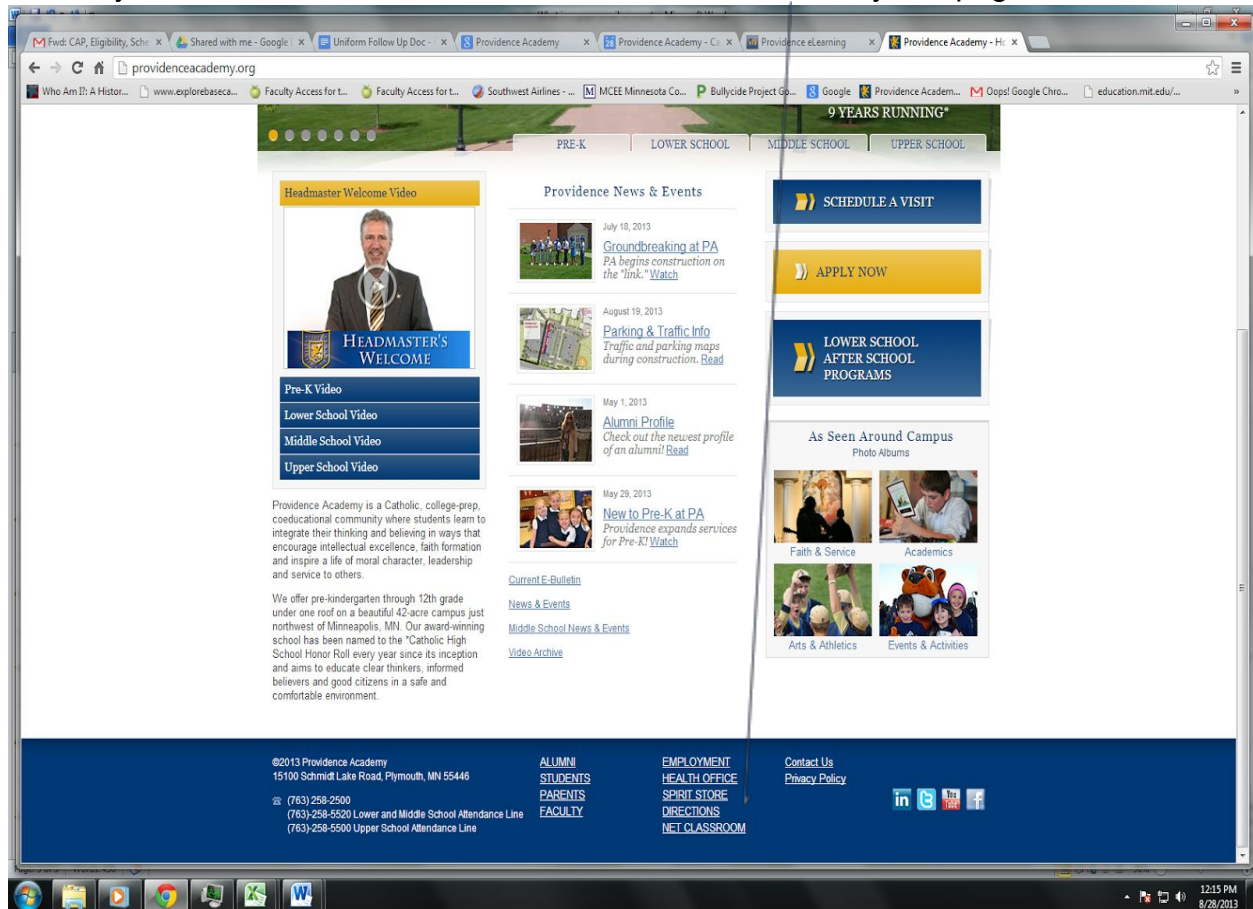
Net Classroom

What is NetClassroom?

Net Classroom is used to view students up-to-date grades, schedules, conduct, and attendance information.

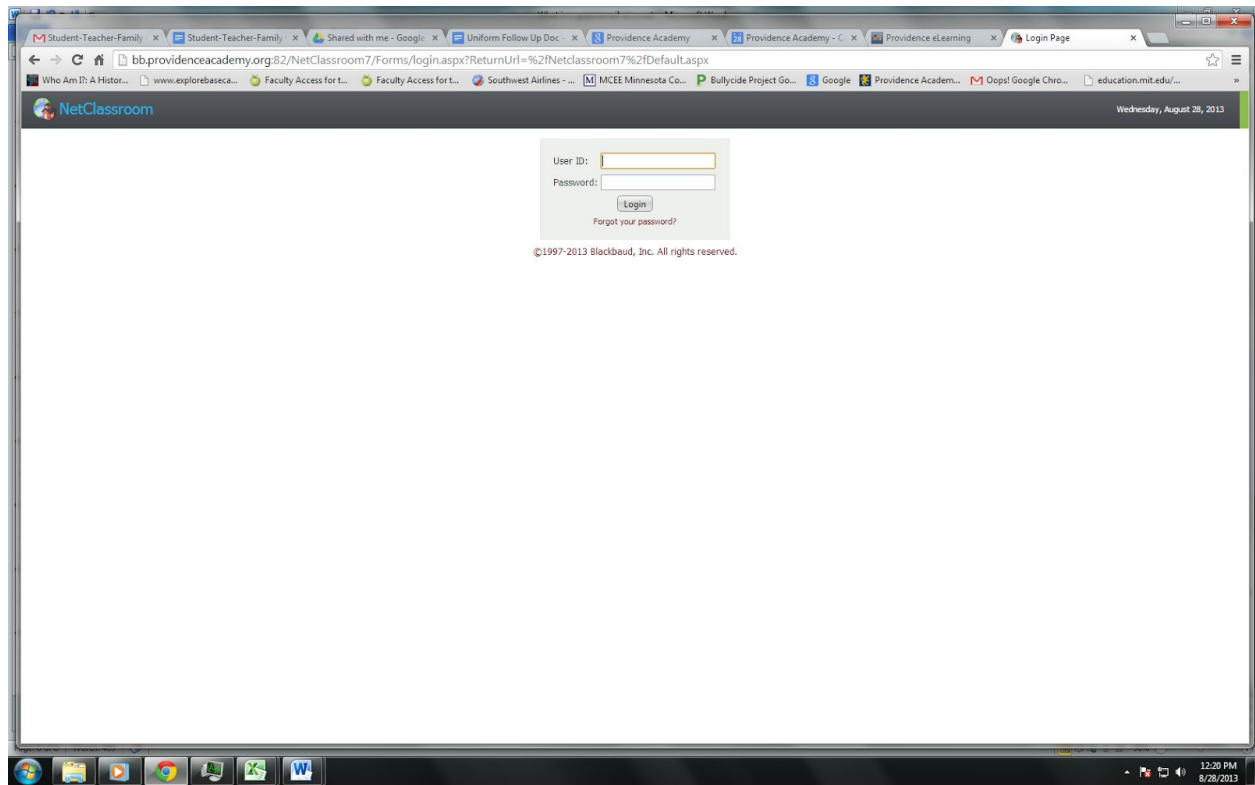
How do I access NetClassroom?

You may access NetClassroom from the Providence Academy webpage.



What is the NetClassroom username and password?

Your unique NetClassroom username and password was sent to you in the spring when you registered for classes. The information was mailed to new students. Students and parents *each* have their *own* unique log in and password information. The same information is available to both once logged on to the site. Parents may choose among more than one child in the family from a pull-down menu.



Select the appropriate tabs to obtain the necessary student information.

The screenshot displays the NetClassroom web application interface. The browser's address bar shows the URL: bb.providenceacademy.org/82/NetClassroom7/Forms/NCShellCompat.aspx. The page header includes the NetClassroom logo, the date "Wednesday, August 28, 2013", and a "Logout" button. The navigation menu at the top contains links for Home, Raelyn's classes, Raelyn's grades, Registration, Conduct, School calendar, and My settings.

The main content area is titled "Welcome Debra Spears!" and features several sections:

- Latest averages, Quarter 1:** A message states, "There are no averages available for the selected date range." with a "See More" link.
- Raelyn's Assignments:** A message states, "There are no assignments due in the selected date range." with a "See More" link.
- Latest graded student work for this month:** A message states, "There are no grades available for the selected date range." with a "See More" link.
- Class announcements:** A message states, "There are no announcements to display for today."
- Raelyn's Schedule:** A message states, "There are no classes scheduled for the selected date range."

On the right side, there is a section titled "2013-2014, Regular School" with an "Additional links" subsection. This section lists several resources with their respective URLs:

- rSchool Today Activity Calendar: http://www.mcaconference.org/g5-bin/client.cgi?G5genie=406&school_id=8
- Bell Schedule for Grades 9-10: <http://www.providenceacademy.org/documents/teacher/bells-gr9-10-2012-13.pdf>
- Bell Schedule for Grades 11-12: <http://www.providenceacademy.org/documents/teacher/bells-gr11-12-2012-13.pdf>
- US Academic Program Guide 2013-2014: <http://www.providenceacademy.org/documents/teacher/usagg1314.pdf>
- Providence E-learning: http://providenceelearning.org/?page_id=11
- Gr10 reading: <http://www.providenceacademy.org/documents/teacher/books10.pdf>
- Gr11 reading: <http://www.providenceacademy.org/documents/teacher/books11.pdf>
- Gr12 reading: <http://www.providenceacademy.org/documents/teacher/books12.pdf>
- US Graduation with honors: explained: <http://www.providenceacademy.org/documents/teacher/honors-criteria-explained.pdf>
- US cumulative GPA wizard: <http://www.providenceacademy.org/documents/teacher/gpa-wizard.xlsx>

The left sidebar contains a "Show for" dropdown menu set to "Miss Raelyn Olivia Spears" and an "Announcements" section with text about summer reading lists and honors graduation criteria.

Moodle

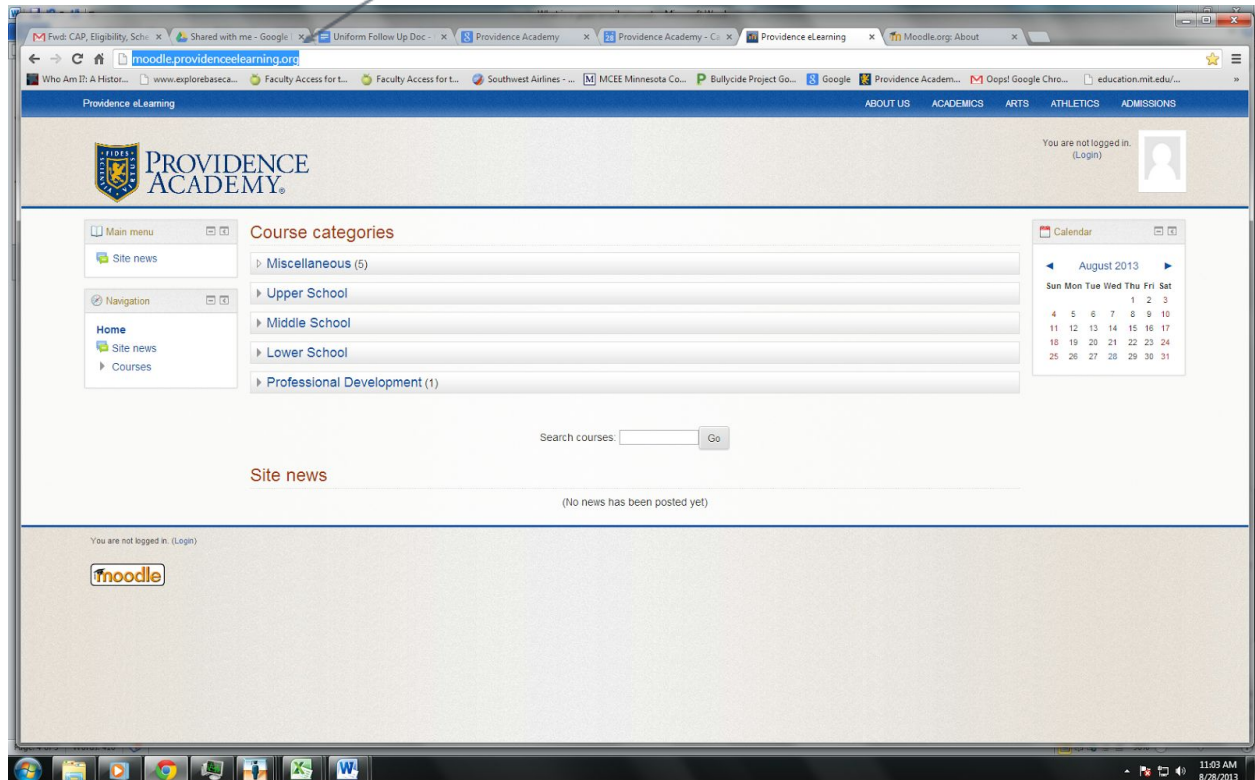
What is “Moodle”?

Moodle is Learning Management System or a Virtual Learning Environment. It is a tool that PA will use to for teacher webpages. Some teachers will use it for activities, such as discussion forums. Others may use it to deliver content to students and assess learning, such as quizzes. All teachers will use it to share course information and eventually post assignments.

How do I access the PA Moodle page/PA eLearning?

Once you are at the PA's Moodle site via the web address:

<http://moodle.providenceelearning.org/>



How do I access my class pages via Moodle?

You may access your classes by logging on to the site. Your Moodle userid and password are the same as your NetClassroom login information. The default login is:

- Username (last name, first two letters of first name)
- E.g., rousarda or harringtonke
- All letters are lower case
- Password is Prov2015

Providence eLearning

ABOUT US ACADEMICS ARTS ATHLETICS ADMISSIONS

PROVIDENCE ACADEMY

You are logged in as Raelyn Spears (Logout)

Site news

(No news has been posted yet)

My courses

Introduction to the Creed

Teacher: Edward Hester

This class is a survey of Catholic Theology with an emphasis on the Person of Jesus Christ, His salvific mission, the Catholic Church, and particular apologetical questions. The Catechism of the Catholic Church, Sacred Scripture, and Patristic and Scholastic writings will be utilized in order to engage students and assist them in developing a deeper relationship with their Savior.

Edward Hester

Teacher: Edward Hester

All courses

Search courses: Go

You are logged in as Raelyn Spears (Logout)

moodle

12:31 PM
8/28/2013

MS INFORMATION AND NEWS

Current news and events are highlighted on the Providence Academy webpage. happenings in the MS and is a vehicle for communicating information to MS families regarding events and general helpful information. Current and archived e-bulletin are also accessible on the Providence Academy webpage. The e-bulletin's contain pertinent news and information related to the school and respective divisions.

The screenshot displays the Providence Academy website. At the top, a navigation bar includes links for PRE-K, LOWER SCHOOL, MIDDLE SCHOOL, and UPPER SCHOOL. The main header features a large image of students with the text "A COMMUNITY OF aspiring scholars, INQUISITIVE THINKERS AND future leaders". Below this, a "Headmaster Welcome Video" section shows a video of the headmaster. To the right, a "Providence News & Events" section lists recent news items, including the "2015-2016 Academic Calendar" and "State Champions! The Boys soccer Relay Team Takes First". A "way to give!" section promotes the "Annual Fund Progress". On the right side, there are buttons for "APPLY NOW" and "NEW FINANCIAL AID & GRANTS AVAILABLE", and a section titled "As Seen Around Campus" with photo albums for Faith & Service, Academics, Arts & Athletics, and Events & Activities. A "GET HELP" button is located on the far right. The footer contains a small disclaimer about the school's affiliation with the Catholic Archdiocese of Minneapolis-St. Paul.